

Alternatives in Psychological Consultation, S.C.

Fees and Service Policy

Providing Services

It is the policy of Alternatives in Psychological Consultation, S.C. (APC) to provide psychotherapy to any client requiring treatment, or to refer the client to another resource that could provide appropriate services. All clients will be assessed for appropriateness of treatment and continuation of treatment is contingent upon client cooperation. Lack of motivation, including but not limited to, two or more missed sessions without appropriate notice may result in termination.

Fees

The following are APC's fees for services. Please note our fees are usual and customary fees for therapeutic services.

Master's Level Therapist	Psychologist	Substance Use Counseling
Initial Evaluation--\$225	Initial Evaluation--\$225	Initial Evaluation--\$225
1 hour session-- \$160	1 hour session--\$180	1 hour session-- \$160
45 min Session--\$140	45 Min Session--\$160	45 min Session--\$140
30 Min Session--\$100	30 Min Session--\$120	30 Min Session--\$100

Group Therapy	Urinalysis Testing
Per hour Session--\$55	\$12 per Test

Note: Clients who are receiving services through Milwaukee County or State of Wisconsin funding are not subject to these fees, as they are covered through a Voucher Program. If you have questions regarding our fees, please discuss them with your provider prior to the beginning of any professional service.

Co-Payments

Any co-payment is due at the time of service. While we will bill your insurance and obtain authorization for treatment as a courtesy to you, it is always the client's responsibility to know the limitations of his/her insurance and to know what services have been authorized. Please notify us promptly of changes to your insurance. Any unpaid claims will be the client's responsibility. If an account becomes overdue in an amount over \$50, your provider cannot continue providing services. You would then have to seek services outside of the clinic. APC is able to provide you with a list of other agencies who may serve you.

Sliding Fee Policy

APC offers a sliding fee for individuals who have family incomes 100% to 200% of the Federal Poverty Guidelines. Clients may complete an application to see if they would qualify for discounted fee. Copies of the application and income/discount schedule can be found in the outpatient waiting areas, our website (altlig.com), or can be obtained from your therapist.

Cancellation

A notice of at least 24 hours must be given before cancellation of any appointment. If cancellation is not made in compliance with this policy, or an appointment is missed, the client may be billed a \$25.00 fee for the session. If a client misses two or more sessions without proper notification, services may be terminated.

File Copies

As a client, you have right to a copy of your medical file. Upon written request and payment for administrative copying costs, we will furnish you with a copy of your file. Alternatives charges the following rate for this service: \$.45 per copy for the first 50 pages; \$.25 per copy for each page over 50, with a minimum charge of \$8.40.

Emergencies

APC has a 24-hour emergency phone available to all clients. There is no charge for this service. However, this number should be used only for emergency purposes and not to convey messages to providers regarding cancellations or other non-emergency issues. **The emergency phone number is 414-303-8698.**

I have received a copy of this agreement.

Signature Client/Guardian

Date

Client Name: _____

REV. 5/16