

Holidays

More paid days off? Yes, please! Employees working at least 20 hours per week on average are eligible for paid holidays after completing their introductory period. Employees working at least 30 hours per week will receive 8 hours of pay for each holiday. Employees working more than 20 hours per week but less than 30 hours per week will receive 4 hours of pay for each holiday. Exempt employees will receive holiday pay in compliance with state and federal wage and hour laws.

Non-exempt employees must work their scheduled workday before and after the holiday in order to be paid for the holiday unless you are absent with prior permission from your supervisor.

Our company observes the following holidays during the year:

New Year's Day

Martin Luther King Jr. Birthday (APC strongly encourages all employees to participate in a volunteer activity on this holiday.)

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Christmas Day

Bonus Birthday Holiday! In addition to the above holidays, you receive one floating holiday that must be taken on or about your birthday with management approval. This is a "use it or lose it" benefit, so be sure to take advantage of it! At the end of employment, eligible employees are not paid for the earned but unused floating holiday (the birthday holiday).

If one of the above holidays falls on Saturday, it normally is observed on the preceding Friday. If a holiday falls on Sunday, it normally is observed on the following Monday. We can be a little more flexible with the birthday holiday, so talk to your supervisor if you want to request a different day.